

JOINT VISIT CHECKLIST

PSP/CSP _____ Second Team Member _____ Date: _____

Observer _____ Items Correct: _____ Scored: _____ %: _____

SCORING. + OBSERVED AS DESCRIBED. +/- PARTIALLY OBSERVED. – NOT OBSERVED OR OBSERVED TO BE INCORRECT

Did the primary/comprehensive service provider	Comments
1. Introduce the second team member (STM) to the ¹ caregiver?	
2. Ask the caregivers if they had any additional information they wanted from the STM?	
3. Use active listening with the STM, to ensure everyone understands the information?	
4. Avoid checking in with the caregiver in a condescending manner (e.g., “Do you understand what she’s saying?”)	
5. Ensure the STM’s information was applied to routines?	
6. Ensure the caregiver had a chance to discuss how promising the suggested intervention was (reflect on whether it is likely to work)?	
7. Ensure the caregiver had a chance to discuss how feasible the suggested intervention was (reflect again)?	
8. Near the end of the visit, ask the caregivers if they wanted any more information from the STM?	
Did the second team member	
9. Explain what his or her role/area of expertise was?	
10. Address the items the PSP/CSP and the caregiver said they wanted information about?	
11. If hands-on interaction with the child was needed for assessment, explain to the caregiver what he or she was doing?	
12. As part of assessment, ask the caregiver what the child typically did?	
13. Discuss child functioning in routines?	
14. Ask the caregiver to show what the child could do or what the adults did to help/teach the child?	
15. Ask the caregivers if they wanted a demonstration, before demonstrating?	
16. Explain what he or she was doing, while demonstrating?	
17. Ask the caregivers if they wanted to practice the intervention right then?	
18. In response to the caregiver’s trying the intervention, be encouraging?	
19. Talk up the PSP/CSP (e.g., “You have a great home visitor. She’s really knowledgeable. She has helped a lot of families. She can help you in the coming weeks with this strategy.”)?	
Did the two team members (PSP & STM)	
20. Agree on how they would determine the need for follow-up consultation, including possibly a joint visit?	
21. Agree on follow-up communication about these interventions?	

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¹ “Caregiver” refers to adult caregiver member, child care provider, or teacher